

The Boys & Girls Clubs of Bellevue serves youth from 2-19 years old in the Bellevue Area. Founded in 1952, the Boys & Girls Clubs provides a continuum of year round services for youth, including afterschool and summer programs, athletics, and preschool.

The Boys & Girls Clubs of Bellevue's mission is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. The Boys & Girls Clubs of Bellevue currently has the following position available:

Youth Program Staff

*Position Status:* Part-time

Time (25-29 hours per week)

Applicants MUST BE available: Monday, Tuesday, and Friday between the hours of 1:30-6:30pm; Wednesdays and Thursdays between the hours of 11:00am-6:30pm. The hours for this position are mainly after school hours; however, there are extended hours on days that school is out and during Summer Camp.

Salary & Benefits:

- \$15.00 to \$17.00 per hour. Increased salary may be available for bi-lingual speakers.
- Monday through Friday schedule and 9 paid holidays per year.
- Paid sick leave
- Tuition reimbursement after one year of employment
- Paid trainings and professional development

***Project Learn Program Overview:*** Project Learn is an afterschool program for youth that offers tutoring and homework assistance; computer labs; special events; art; social recreation; and positive role models. Offering a caring, safe place for youth to go after school, Project Learn provides a structured and positive atmosphere where young people can learn and play.

***General Description:*** The position will provide afterschool transportation and programming for school age youth. The position requirements include planning, developing and implementing programs in a variety of core areas; providing guidance and discipline for youth; and working with parents and partners for the success of the youth.

Requirements and Qualifications:

- Demonstrated experience working with youth in an after school, camp, tutoring, or coaching setting
- Demonstrated experience working in a team environment
- Strong communications skills, both oral and written
- Must be at least 18 years old, 21 for positions that require driving Club vehicles
- Must have completed high school; some college experience preferred

- Must pass National Background
- Must pass Driving Record Check for positions that require driving Club vehicles