



The Boys & Girls Clubs of Bellevue serves youth from 2-19 years old in the Bellevue Area. Founded in 1952, the Boys & Girls Clubs provides a continuum of year round services for youth, including afterschool and summer programs, athletics, and preschool.

The Boys & Girls Clubs of Bellevue's mission is to inspire and enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.

The Boys & Girls Clubs of Bellevue currently has the following position available:

Youth Program Staff

Position Status: Part-Time (25-29 hours per week)

Applicants **MUST BE** available: Monday, Tuesday, and Friday between the hours of 1:30-6:30pm; Wednesdays and Thursdays between the hours of 11:00am-6:30pm. The hours for this position are mainly after school hours; however, there are extended hours on days that school is out and during Summer Camp.

Salary & Benefits:

- \$15.00 to \$16.00 per hour. Increased salary may be available for bi-lingual speakers.
- Monday through Friday schedule and 9 paid holidays per year.
- Paid sick leave
- Tuition reimbursement after one year of employment
- Paid trainings and professional development

Project Learn Program Overview: Project Learn is an afterschool program for youth that offers tutoring and homework assistance; computer labs; special events; art; social recreation; and positive role models. Offering a caring, safe place for youth to go after school, Project Learn provides a structured and positive atmosphere where young people can learn and play.

General Description: The position will provide afterschool programming for school age youth. The position requirements include planning, developing and implementing programs in a variety of core areas; providing guidance and discipline for youth; and working with parents and partners for the success of the youth.

Requirements and Qualifications:

- Demonstrated experience working with youth in an after school, camp, tutoring, or coaching setting
- Demonstrated experience working in a team environment
- Strong communications skills, both oral and written
- Must be at least 18 years old
- Must have completed high school; some college experience preferred
- Must pass National Background Check

Application Procedure: Interested candidates should apply at our website, www.bgcbellevue.org or send a resume and cover letter to jobs@bgcbellevue.org.

